



Uganda Martyrs University

SCHOOL OF POSTGRADUATE STUDIES

Application for Admission to Postgraduate Studies

This form should be completed in **BLOCK CAPITALS** using black ink and returned to The Director, School of Postgraduate Studies, Uganda Martyrs University, P.O. Box 5498, Kampala, UGANDA, by the publicized deadline of the year in which admission is sought. The reference forms attached to this document should be forwarded to two referees and presented in **sealed envelopes** together with the application form, certified copies of all transcripts to date, copies of O and A level certificates and your curriculum 1.vitae. **Incomplete applications cannot be processed.** Please complete all sections of the application form. Applicants can reach the school of Postgraduate Studies on Tel: +256 454 660159 or e-mail: spgs@umu.ac.ug

Photograph

PERSONAL DETAILS

Title (Dr/Mr/Mrs/Ms/Miss) _____

Family/Surname: _____

Other Names: _____

Date of Birth: _____

Sex: _____

Nationality: _____

Country of Birth: _____

Country of Residence: _____

Passport Number: _____

Permanent Home Address: _____

Address for Correspondence (if different): _____

Telephone: _____ Telephone: _____

Fax: _____ Fax: _____

e-mail: _____ e-mail: _____

Please continue to next page

For official use only:

Date received: _____

Application complete: Yes _____ No _____

Further information: _____

Invited for GAT: Yes _____ No _____ Date: _____

Further information: _____

Signature: _____

Date: _____

ENGLISH LANGUAGE

All students enrolled at Uganda Martyrs University are expected to have a good command of the English language, both written and spoken. Please indicate your level of competence:

Spoken English

Please tick

Excellent

Very good

Good

Written English

Excellent

Very good

Good

REASONS FOR APPLYING FOR THE COURSE

Please state clearly the reasons why you are applying for this course:

PROGRAMMES AVAILABLE

Please indicate (tick) the programme you are applying for:

- PG Diploma International Trade Policy and Law (evening at Kisubi)
- PG Diploma in Teaching and Learning in Higher Education (*Distance Learning*)
- Master of Architecture (full time)
- Master of Business Administration/Postgraduate Diploma (full time)
Specializations available: Management , Finance, Marketing

- Master of Business Administration/Postgraduate Diploma (part time)
- MA Education and Development/Postgraduate Diploma (full time)
- MA Development Studies/Postgraduate Diploma (full time)
- MA Development Studies/Postgraduate Diploma (Part time Rubaga)
- MA Development Studies/Postgraduate Diploma (Part time Masaka)
- MA Development Studies/Postgraduate Diploma (Distance Learning)
Specialisations;NGO Management, Development, Micro finance, Education

- MA in Sustainable Peace and Conflict Management
- MA in Diplomacy and International Studies
- MSc in Agro-Ecology
- MA Local Governance and Human Rights (distance learning)
- MA International Trade Policy and Law (evening at Kisubi)
- Master of Human Rights (Part time)
- MSc Development Economics/Postgraduate Diploma (full time)
- MSc Development Economics/Postgraduate Diploma (part time)
- MSc Health Services Management/Postgraduate Diploma (full time)
- MSc Information Systems (full time)
- MSc Information Systems (part time)
- MSc ICT Management, Policy and Architectural Design (Part time)

EDUCATION AND QUALIFICATIONS

	Name of School/College or University	Qualification obtained	Year
"A" level			
First Degree			
Higher Degree			
Other Qualification			

Photocopies of all diplomas, certificates, and course transcripts awarded for these qualifications must be enclosed with this application. All certificates must be certified by a recognized authority.

EMPLOYMENT DETAILS/OTHER RELEVANT EXPERIENCE

*Please give details of any professional or research experience relevant to your application:
Note that for certain programmes work experience is required.*

Employer	Type of employment	Dates From/To

SPECIAL NEEDS

Please state any special needs which may necessitate special arrangements:

OTHER RELEVANT INFORMATION

Please give any other information which you feel may be relevant to this application:

REFEREES

Please forward the reference forms which you received with this application to your two referees, giving their names and address below. Note that referees should NOT be related to you by blood or by marriage. They should be in a position to comment on your academic and/or professional ability.

Name: _____	Name: _____
Address: _____	Address: _____
_____	_____
_____	_____
Tel: _____	Tel: _____
Fax: _____	Fax: _____

All applicants should note that the University reserves the right to make, without notice, changes in regulations, courses, fees etc., at any time before or after admission. Admission to the University is subject to the requirement that the candidate will comply with the University's registration procedure and rules. All postgraduate students are required to pass an entrance examination.

DECLARATION
(to be signed by all applicants)

I undertake to comply with the University's registration procedure and rules and I confirm that the information given in this application form is correct.

Signed: _____ Date: _____

SECTION 1: TO BE COMPLETED BY THE APPLICANT

This is one of the two Graduate Reference Forms. Please complete this section before forwarding one form to each of your referees, requesting that they complete Section 2 and return the form to you in a sealed envelope, signed across the seal.

Your names: _____

Degree applied for: _____

Commencing in (year) _____

Date forwarded to referee: _____

SECTION 2: TO BE COMPLETED BY THE REFEREE

The above-named is applying for admission to post graduate studies at UMU and has named you as a referee. We would be grateful to receive, in confidence, your opinion on the candidate's suitability for the proposed course of study. When commenting on his/her academic performance please give, if possible, the applicant's class ranking/position in class (including the total number of students in the class). If an exact position cannot be given, indicate the quartile in which you believe he/she has performed.

Please return this form to the candidate who will forward the complete application to the School of Postgraduate Studies. Please seal the envelope and sign across the seal. Thank you for providing a reference.

Names: _____

Title: _____

Your Current Employment: _____

Your Position: _____

Address: _____

Tel: _____

Fax: _____

Email: _____

Your Relationship to Applicant: _____

APPLICANT'S NAME:

Signature of Referee:

Official Stamp:

Date:

SECTION 1: TO BE COMPLETED BY THE APPLICANT

This is one of the two Graduate Reference Forms. Please complete this section before forwarding one form to each of your referees, requesting that they complete Section 2 and return the form to you in a sealed envelope, signed across the seal.

Your names: _____

Degree applied for: _____

Commencing in (year) _____

Date forwarded to referee: _____

SECTION 2: TO BE COMPLETED BY THE REFEREE

The above-named is applying for admission to post graduate studies at UMU and has named you as a referee. We would be grateful to receive, in confidence, your opinion on the candidate's suitability for the proposed course of study. When commenting on his/her academic performance please give, if possible, the applicant's class ranking/position in class (including the total number of students in the class). If an exact position cannot be given, indicate the quartile in which you believe he/she has performed.

Please return this form to the candidate who will forward the complete application to the School of Postgraduate Studies. Please seal the envelope and sign across the seal. Thank you for providing a reference.

Names: _____

Title: _____

Your Current Employment: _____

Your Position: _____

Address: _____

Tel: _____

Fax: _____

Email: _____

Your Relationship to Applicant: _____

APPLICANT'S NAME:

Signature of Referee:

Official Stamp:

Date:
