

FORM FOR MEMBERSHIP APPLICATION

I. GENERAL INFORMATION

Name and address of University/College

.....

Name of President / Rector

Date of foundation Accreditation

Constituent schools (faculties)

.....

.....

.....

? Member

? Associate

[Five years of existence as university and three schools / faculties or equivalents divisions are required for Member; Article 7 of the Statutes]

Attention!

These recommendations should be sent directly to the General Secretary at IFCU: 21 rue d'Assas, 75270 Paris Cedex 06 France

Letters of recommendation [See enclosed instructions and Article 7]

1.....
(IFCU affiliate institution in same country)

2.....
(IFCU member institution in another country)

II. DOCUMENTS TO PRODUCE

1. Letter from President/Rector requesting membership and stating commitment to Christian character [see Article 7]

2. A copy of the charter or Statutes of the University/College

3. Current academic catalogue with the following information:

- Enrolment figures for last three years (no minimum enrolment is required for membership, but the dues are based on enrolment);
- A list of faculty and their qualifications (this may be in the catalogue);
- Description of library and statistics on library holdings;
- Previous year's financial statement.

III. PROCEDURE TO STUDY THE CANDIDACY

1. Examination of the whole file in Paris by the General Secretary.

2. Presentation of the dossier and advice of the members of the IFCU Executive regarding the candidacy.

3. Consultation of the members of the IFCU Board of Administration pertaining to the same continent that the university petitioner.

4. Final decision conveyed by the General Secretary [within the two months following the reception of the file].

5. Confirmation of this decision by the Administrative Board at the annual meeting.

**Secretariado General de la FIUC,
Paris, January 2013.**



***The Catholic University
at the Heart of our Commitment***

HOW TO BECOME AN IFCU AFFILIATE?

Information / Contact

**International Federation of Catholic Universities
21 rue d'Assas, 75270 Paris cedex 06, France
Tel : (33 1) 44 39 52 26 - Fax : (33 1) 44 39 52 28
E-mail : sgfiuc@bureau.fiuc.org
www.fiuc.org**

EXTRACTS OF THE STATUTES CONCERNING THE APPLICATION FOR IFCU MEMBERSHIP

The Articles 6, 7 and 8 of the IFCU Statutes state the criteria of membership as follows:

Article 6 - The institutional membership of the Federation is composed of Catholic universities and Catholic institutions of higher education which can be under two categories: *members* and *associates*.

Article 7 - GENERAL CRITERIA FOR MEMBERSHIP

The following conditions must be fulfilled for the admission as member of any candidate university or institution of higher education:

1. an academic and scientific work of quality and sufficient material and logistic means to carry it out;
2. a Christian inspiration, not only individual, but also of the community as well;
3. a reflection on the benefits of human and scientific knowledge in the light of Christian faith;
4. fidelity to the Christian message as passed on by the Church;
5. an institutional commitment to the service of Christian thought and education;
6. that it be established in accordance with existing civil and ecclesiastical laws;
7. that it has officially awarded degrees;
8. that it be recommended by two member universities or institutions: whenever possible, one recommendation comes from within the candidate's country and one located in another country;
9. that a member university has at least three schools or equivalent divisions at the university level;
10. that a member university or institution of higher education has been in existence for five years.

Article 8 - ASSOCIATE UNIVERSITIES AND INSTITUTIONS

Every university or institution of higher education wishing to become an associate must fulfil the general criteria stipulated in Art. 7, 1-8 included; it must also comply with one or two of the follo-

wing characteristics:

1. to have less than three faculties or equivalent divisions of university level;
2. to have less than five years of existence.

The Articles 9 and 10 govern the rapports among the Federation and its membership, as follows:

Article 9 - RIGHTS AND RESPONSIBILITIES OF MEMBERS AND ASSOCIATES

1. *member* and *associate* universities or institutions of higher education have the right to participate in the Federation's activities and services as well as in its consultation, and to request mutual assistance;
2. members and associates undertake to pursue the Federation's mission and purposes, observe the Statutes and pay the membership dues set by the General Assembly.
3. it is the task of the members and associates to make recommendations to the Board of Administration regarding the place, time and theme of the next General Assembly.

Article 10 - SUSPENSION AND EXCLUSION FROM MEMBERSHIP

1. the rights of members and associates are suspended by a decision of the Board of Administration if the criteria for admission no longer fulfilled and/or the dues have not been paid for three consecutive years without just motive;
2. in the event of suspension, it is the responsibility of the Board of Administration; to decide, if any request for readmission is made, whether or not a new request for membership file should be presented;
3. members and associates can submit their resignation from the Federation with prior notice of three months. This resignation takes effect after its acceptance by the Board of Administration. Dues must be paid pro rata temporis up until the moment that the resignation is accepted by the Board.

SERVICES OFFERED BY IFCU

The member institutions of IFCU benefit from the following services:

┆ They are part of a worldwide network of Catholic universities, a dynamic node of different and multiple contacts, exchanges and collaboration between members. The IFCU Network of Cooperation and Information on Research, ICARIN, which has a website and various interactive tools such as discussion rooms, is a very useful instrument of the new technologies to develop these inter-university links. With the website, the universities have every opportunity to make themselves known and obtain useful information on the other members and organisations (regional associations, sectorial groups, research projects...) that are part of the network.

┆ They are invited to send delegates who can vote at the General Assemblies.

┆ They are invited to take part in the meetings of the regional associations, the activities of the sectorial groups (by discipline or disciplinary field, e.g. philosophy, theology, political science, medicine, family sciences, educational sciences, sciences, psychology, social sciences); they are also invited to take part in the research projects and other activities organised by the IFCU Centre for the Coordination of Research.

┆ They are represented at or directly invited to the activities that are of interest to the academic world and the world of research that are carried out by international organisations such as UNESCO, the United Nations (New York, Geneva and Vienna centres), the Council of Europe. IFCU is recognised as an NGO with a consultative status by all the institutions mentioned above. It is also very active in the International Catholic Centre for Cooperation with UNESCO.

┆ They can call upon the help of IFCU for any matter concerning relations between Catholic universities and the Congregation for Catholic Education (Holy See).

┆ They receive documents published by IFCU, such as an electronic newsletter, *Idem Aliter*, and a weekly Electronic Bulletin which aim to offer regular and interactive communication between the Federation and its affiliates. Affiliates also receive the Proceedings of the General Assemblies, colloquia and symposia organised by IFCU and the reports of other studies and research work carried out by the Federation. All the publications of the Centre for the Coordination of Research are sent to the affiliated universities free of charge.

SCHEDULE OF ANNUAL FEES FOR IFCU AFFILIATES BASED ON STUDENT ENROLMENT

CATEGORIES	ANNUAL FEES 2013-2016
Category A (Less than 1.000 students)	630 euros
Category B (1.000 – 5.000 students)	1260 euros
Categoría C (5.000-10.000 students)	2100 euros
Category D (10.000 estudiantes and over)	2940 euros